

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, June 15, 2004**

The Brookings County Board of County Commissioners met in regular session on Tuesday, June 15, 2004, with the following members present: Deanna Santema, Dennis Falken, Don Larson, Mary Negstad, and Emil Klavetter. Also present: Stephanie Vogel, Kelly Bakken, Robert Hill, Todd Struwe, Ted Eggebraaten, Gregg Jongeling, Vicki Hanna, Joyce Dragseth, Gary Heldt, Ida Slocum, Beau Wisness, Kris Rivas, Molly Ramlo, Gary Moen, Irene Pierce, Angela Niedermeyer, Stacy Steffensen, Ray Dorn, Gail Weber, Jim Weber, Brenda Conn, Mark Norgaard, John Andrews, and Perry Miller.

Chairperson Deanna Santema called the meeting to order.

## **BID OPENING & AWARD**

Highway Superintendent, Ted Eggebraaten and Gregg Jongeling with Banner Associates, Inc. opened and recorded the bid for the 1921 Building Parking Lot Project. The sole bid received: Bowes Construction, Inc. Bid amount \$115,980.70 with a 10% Bid Security Bond. Motion by Larson, seconded by Negstad, to award the bid to Bowes Construction, Inc. of Brookings, SD for the bid amount of \$115,980.70. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye," Motion passes.

## **CONSENT AGENDA**

Chairperson Santema declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the June 15, 2004 meeting and the minutes from the June 8, 2004 Commission Meeting. Welfare Matters: Case # 04-069 for rent was approved; Case # 04-070 for rent was approved; Case # 04-071 rent was denied. Travel/Education: Cyndi Ault to attend the Class IX Leadership Brookings Program. Kurt Schmidt, Cyndi Ault, and Joyce Dragseth to go to Pierre, SD on July 21, 2004 to attend the Pro Map GIS South Dakota Seminar. Cyndi Ault, Doris Knutson, and Joyce Dragseth to go to Portland, Oregon on October 23-29, 2004 to attend the ProVal Users Group Conference.

## **PRESENTATION**

Chairperson Santema read the Recognition of Lionel Torgrude for Post Service Officer of the Year Award.

### **ROUTINE BUSINESS**

Highway Superintendent, Ted Eggebraaten met with board to discuss the DM&E Railroad Crossing projects, Bridges on County Road 40 and County Road 46, and the tape estimate for County Road 23.

### **PUBLIC HEARING**

As scheduled, Chairperson Santema opened the Public Hearing at 9:00am for the Transfer of Application for Malt Beverage Beer License and Liquor License to Operate within the County of Brookings, outside of the municipality for the 2004-2005 licensing period. Chairperson Santema called for proponents and opponents. Election Supervisor, Stacy Steffensen updated the board on the Transfer of the Application. Chairperson Santema closed the Public Hearing. Motion by Klavetter, seconded by Larson, to approve the Application of Transfer from Gary Cooper to Mark Norgaard for the Malt Beverage Beer License and Liquor License for Arlington Beach Resort located on OL "A" & E 112' of "B" Lake Poinsett Heights OL A & B in Laketon Township, Brookings County. Roll call vote: Negstad "Aye," Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion passes.

### **ROUTINE BUSINESS**

Zoning & Drainage Director, Robert Hill met with the board to discuss departmental matters and to update the board on correspondence.

Treasurer, Vicki Hanna met with the board to discuss and distribute the Motor Vehicle and Property Tax Report for May 2004.

Director of Equalization, Joyce Dragseth met with the board to discuss departmental matters. Dragseth updated the board on the upcoming OHE Hearings, the 1921 Building Rental Property, and mobile homes located on Arlington Beach Resort.

Emergency Management Director, Todd Struwe met with the board to discuss the ICS Courses and the FSA Drought Board.

Veterans/Welfare Director, Lionel Torgrude met with the board to discuss Welfare matters.

Weed and Pest Supervisor, Gary Heldt met with the board to discuss Mosquito Control, West Nile Virus Program, and the 2005 Budget.

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Be it noted, Register of Deeds statement of fees was filed in the County Auditor's Office collected for the month of May 2004 in the amount of \$22,620.00.

Commission Assistant/Personnel Director, Stephanie Vogel presented the board with the Commission Assistant/Personnel Director Report. Vogel updated the board on Personnel Items, SDACC Board Meeting Minutes, Correspondence, and Invitations.

Zoning & Drainage Director, Robert Hill met with the board to discuss and distribute the following plat for approval.

Motion by Negstad, seconded by Klavetter, to approve for recording purposes Resolution 04-24. A Resolution for the plat of East Lawdell Bay Addition an Addition in Government Lot 3 of Section 22-112-47, Brookings County, South Dakota. Roll Call Vote: Falken "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion passes.

### **REGULAR BUSINESS**

Emergency Management Director, Todd Struwe met with the board to discuss the Homeland Security Infrastructure Funding, Pre-Disaster Mitigation Risk Assessment Workshop, and the 2004 Homeland Security Grant.

Motion by Falken, seconded Klavetter, to approve and authorize Chairperson Santema to sign the State of South Dakota Grant Reimbursement Agreement for U.S. Department of Justice FY 2003 Critical Infrastructure Protection Funds; the Agreement in the amount of \$15,455.42 is between Brookings County and the South Dakota Department of Public Safety. Motion by Larson, seconded by Klavetter, to amend the motion by adding: the 10% matching funds will come from the Brookings County Building Fund 101161. Roll Call Vote on the Amendment: Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye," Santema "Aye." Motion on the Amendment passes. Roll Call Vote on Original Motion as Amended: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." Original Motion as Amended passes.

Director of Equalization, Joyce Dragseth met with the board to discuss and to present the following Application for Abatement.

Motion by Larson, seconded by Falken, to approve and authorize the Chairperson Santema to sign Abatement Application # 04-08 from Todd and Tracy Loban, abatement in the amount of \$557.54; on the property described as the North 1,102' of East 735' of NE ¼ of Section 30-109-49 Trenton Township, Brookings County. Parcel # 21980-10949-301-00. Reason: House Fire on May 19, 2003. Roll Call Vote: Negstad "Aye," Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye," Motion passes.

Jim and Gail Weber met with the board to discuss and to request permission to place a fence in the Right-of-Way of County Road 23.

### **COMMISSIONER'S OPEN DISCUSSION**

Be it noted, the board discussed the 1921 Building, future space needs, RFP's for rental space and which offices to include in the RFP's.

Chairperson Santema read the 2005 Budget request from Downtown Brookings, Inc.

Commissioner Larson updated the board on the Auto-Cross Shoot-Out.

Commissioner Negstad updated the board on the Conservation Board Meeting, and on the Domestic Abuse Shelter Meeting.

Commissioner Falken updated the board on concerns with legislation.

Commission Assistant/Personnel Director, Stephanie Vogel updated the board on the Embroidery Comparison, and discussed the 2005 Budget.

### **EXECUTIVE SESSION**

Motion by Negstad, seconded by Klavetter, to go into executive session at 11:15am. Roll Call Vote: Falken "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion passes. Chairperson Santema declared executive session over at 11:45pm. Reason - Legal Matters. No action at this time.

### **ADJOURNMENT**

Chairperson Santema declared the meeting adjourned until 8:30am Tuesday, June 22, 2004.

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Kelly Bakken  
Deputy Auditor  
Brookings County Auditor's Office